

UNIT MODIFICATION REQUEST FORM

I/We request approval from Georgetown Homeowners Association, Inc.'s Architect Committee and Board; the modification shown below located at the address shown below. Upon approval of my request for this modification, I/We assume all liability for any damage incurred as a result of this modification, as well as any additional maintenance costs that may be incurred. I/We also understand that we are responsible for obtaining any permits that may be required by any other entity.

Address: _____

Brief Description of Modification: (include types of materials used-i.e. Vinyl, wood, etc.)

Attached is the following additional information: (check where included)

- Sketch/drawing to include dimensions of the proposed modifications. ☐
- Location of modifications to property. ☐
- Copy of survey of property (for structural modifications). ☐
- Color samples, where applicable. ☐
- Photos of proposed final product as typically installed, if available. ☐
(i.e. type of window, storm shutters, etc.)
- Any other relevant information to support this approval request. ☐
(Provide on separate sheet of paper)

Estimated Time for Completion: _____

Received neighbor's permission, if modification request requires access to neighbor's property? ☐ Yes ☐ No This is a must.

Dumpster:

Is the use of a dumpster required? ☐ Yes ☐ No

If yes, please state date first required _____

A dumpster will need to be placed on a driveway or your numbered spot; and it cannot extend past the curb.

Portable Toilet:

Is the use of a portable toilet required? ☐ Yes ☐ No

If yes, please state date first required _____

Where to be placed _____